

## **On-Campus Employment Authorization Form**

J-1 students sponsored by SOU are required by federal regulations to receive authorization for any on-campus employment. Students must be authorized for employment before beginning work.

Employment can total no more than 20 hours per week while school is in session. A student can work full-time during official school breaks and annual vacation.

This form is only valid for the position and dates listed below. Should the student obtain a new position at the University, he/she should submit a new On-Campus Employment Authorization Form.

**Student Name**

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**Major(s)**

**Graduation Date**

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**Job Title**

**Total Hours Per Week**

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**Department/Unit**

**Supervisor**

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**Start Date**

**End Date**

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**Student Signature**

**Date**

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**Supervisor Signature**

**Date**

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The student named above is authorized to work for one full year in the position named on this form.

**International Student Advisor Signature**

**Date Approved**

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